

## Agenda for Government and 3M Working Group Meeting

July 13, 2018

**Meeting Purpose:** Develop a shared understanding of the Settlement Agreement and process for developing and recommending implementation actions to MPCA and DNR; begin to develop a charter; develop a shared understanding of how MPCA and DNR will use consultants to help support implementation efforts.

1. Welcome and Introductions	Kirk Koudelka-MPCA Barb Naramore-DNR Abt Associates-Mark Lorie	15 minutes
2. Overview of the Settlement	Kirk Koudelka-MPCA Barb Naramore-DNR	20 minutes
3. Implementation Planning	Kirk Koudelka-MPCA Barb Naramore-DNR	30 minutes
4. Visioning Exercise for each member-“What does success look like?”	Abt Associates-Diana Lane	45 minutes
5. Break		10 minutes
6. Overview of the Working Group Charter Outline	Abt Associates-Terill Hollweg	30 minutes
7. Utilizing Consultants	Susan Johnson-MPCA Steve Colvin-DNR Abt Associates-Jennifer Peers	10 minutes
8. Public comments and questions	Abt Associates-Mark Lorie	20 minutes

**Minnesota 3M PCF Settlement  
Government and 3M Working Group Meeting  
July 13, 2018 Meeting Notes**

**Welcome and Introductions**

Members in attendance:

David Brummel	Washington Co.		Kirk Koudelka	MPCA
Shann Finwall	Maplewood		Daniel Kylo	West Lakeland Township
Bart Fischer	Oakdale		Dan Lund	Newport
Clint Gridley	Woodbury		Barb Naramore	DNR
Kristina Handt	Lake Elmo		Paul Reinke	Oakdale
Todd Hubmer	Afton		Charlene Stevens	Cottage Grove
Ray Kaiser	Grey Cloud Island Township		Kevin Walsh	St. Paul Park
Jim Kotsmith	3M			

Kirk Koudelka and Barb Naramore outlined the purpose of the meeting:

- Develop a shared understanding of the Settlement Agreement and process for developing and recommending implementation actions
- Share each member's vision success using the settlement grant
- Collect input on the draft group charter outline/document
- Develop a shared understanding of how MPCA and DNR will use our consultants to help support agency work.

**Overview of the Settlement-add link to presentation?**

Mr. Koudelka and Ms. Naramore provided an overview of the 3M Settlement, and the connection with the 2007 Consent Order.

**Implementation Planning**

Ms. Naramore discussed the internal steps MPCA and DNR are taking to begin implementation. These include:

- Setting up working groups and technical subgroups and define their roles and responsibilities.
- Getting ready to organize and collect additional studies and information regarding water supply planning and needs to inform future work.
- Looking at issues and options at a high level to serve as a basis for our conversations and work in the near future.
- Working on draft program goals and project criteria to bring as straw dogs for input from the groups.
- Working on sequencing of steps and scheduling to facilitate efficient review of information and meeting effectiveness.
- Working on establishing the internal processes needed to implement the Grant.

### **Visioning Exercise – “What does success look like?”**

The group generated a list of success statements and the results will be considered as the goals are developed by the Co-Trustees:

### **Overview of the Working Group Charter Outline**

A draft charter prepared by MPCA and DNR was distributed to the group. It is a short document intended to provide guidance for the operations of the group and to ensure a common understanding of goals, objectives, responsibilities, expectations, resources, etc.

Ms. Naramore noted that although MPCA and DNR are the trustees and ultimately have to make final decisions about project selection and funding, they want to be very clear that they want and need this working group to help inform those decisions, provide perspectives, recommendations, and inform agencies as they make their decisions. Everyone’s opinion and perspective is important.

There is a need for one person from this group to serve as a liaison to the Citizen-Business Group. Volunteers should contact Ms. Naramore and Mr. Koudelka.

### **Utilizing Consultants**

MPCA discussed why they will use consultants, for assistance with the planning process as well as for project development and implementation. Consultants will help with cost-effectiveness as cost is limited to the time worked on a project, within a specific timeframe and there is no long-term commitment of resources. Consultants also help with adjusting capacity to meet immediate needs and deploy additional effort when needed. Finally, consultants provide access to a range of expertise, technical skills, and perspectives that the MPCA and DNR may not have in-house.

Abt Associates will be supporting MPCA and DNR with the planning process, and providing technical and administrative support to the working groups and technical subgroups.

Action Items:

1. Members will provide comments to MPCA/DNR (Steve Colvin) on the draft charter by July 27.
2. Co-Trustees are seeking one volunteer from each group (Government and 3M/Citizen and Business) to serve as a liaison to the other group.